

BROMSGROVE DISTRICT COUNCIL

CABINET

4TH MARCH 2009

Fees & Charges 2009/10

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| Responsible Portfolio Holder | Councillor Geoff Denaro |
| Responsible Head of Service | Jayne Pickering – Head of Financial Services |

1. SUMMARY

- 1.1 To set out the fees and charges to be levied on services provided by the Council as used as the basis for income targets in the medium term financial plan 2009/10-2011/12.

2. RECOMMENDATION

- 2.1 It is recommended that Cabinet approve the fees and charges as presented in Appendix A.

3. BACKGROUND

- 3.1 The Medium Term financial plan was approved by Council in January 2009. The income targets as included in the budget were prepared following detailed reviews of the level of income generated and the comparison between charges levied by Bromsgrove and other districts.
- 3.2 Heads of Service and budget holders have assessed the level of fees and these are included in Appendix A
- 3.3 The level of charges have been used to calculate the financial impact of the revised income targets and included in the Medium Term Financial Plan as approved by members.
- 3.4 It is proposed that the revised fees and charges will be advertised to the public within approved deadlines with a start date of 1st April 2009 or 1st May 2009 dependant on the notice period required prior to implementation.
- 3.5 The charges reported in Appendix A include VAT at 15%, where standard rate VAT is applicable. A further report will be presented to Cabinet when additional clarification has been received from HMRC, as to any further required changes to the VAT rate applied.

4 FINANCIAL IMPLICATIONS

4.1 The financial impact of charging the attached fees are included in the medium term financial plan as approved.

5 LEGAL IMPLICATIONS

5.1 There are no legal implications.

6 CORPORATE OBJECTIVES

6.1 The increase in fees and charges will enable the resources to be made available to fund the priority areas in the district.

7 RISK MANAGEMENT

7.1 The main risks associated with the details included in this report are:

- *Failure to effectively monitor the income budget with the potential shortfalls to income*

These risks are being managed as follows:

- Failure to effectively monitor the income budget with the potential shortfalls to income

Risk Register: Financial Services

Key Objective Ref No: 9

Key Objective: Effective VFM culture and compliant procurement best practices

8 CUSTOMER IMPLICATIONS

8.1 The implementation of the revised fees and charges will be notified in advance to the customer to ensure that all users are aware of the new charges and any concessions available to them.

9 OTHER IMPLICATIONS

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| Procurement Issues – None |
| Personnel Implications – None |
| Governance/ Performance Management – None |
| Community Safety including section 17 of Crime and Disorder Act 1998 – None |
| Policy – None |
| Environmental – None |
| Equalities and Diversity – None |

10. OTHERS CONSULTED ON THE REPORT

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| Portfolio Holder | Yes |
| Acting Chief Executive | Yes |
| Corporate Director (Services) | Yes |
| Assistant Chief Executive | Yes |
| Head of Financial Services | Yes |
| Head of Legal and Democratic Services | Yes |
| Head of Organisational Development & HR | Yes |
| Corporate Procurement Team | Yes |

11. APPENDICES

Appendix A – Fees and Charges

12. BACKGROUND PAPERS

None

CONTACT OFFICER

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